

Appendix 2

“To-do-list” of the decennial meeting in Berlin, 6-7 December 2018

EUNETIPS new members

Birgitta Lytsy will contact the Finnish society
Pierre Parneix will contact the Swiss society
Rose Gallagher will contact the Icelandic colleagues
Deborah Xuereb will contact the Irish society
Anne Kjerulf will contact the Norwegian society
Birgitta Lytsy will contact the Russian society
Rose Gallagher will contact the Kazakhstani society
Silvio Brusaferro will contact the Greek society

EUNETIPS participation in congresses 2019

The assembly decided that the EUNETIPS participates in sessions within the national congresses organised by the following member societies:

ANMDO	Turin, Italy (3 – 5 June 2019)
IPS	Liverpool, England (22 - 24 September 2019)
Health First Europe	Bruxelles, Belgium (29 January 2019)

EUNETIPS website

Drs Daniele Celotto, Thomas Ruttkowski and Mrs Deborah Xuereb were appointed webmasters of the EUNETIPS website. The webmasters will explore new ways to guarantee interaction

- Q & A?
- Social media?

There was a suggestion from the Estonian society to create a Facebook account for EUNETIPS for members only. To use this for exchanging questions and ideas. The assembly decided to drop this idea for the time being. Q&A and social media

Some areas of the website will be collapsed.

News section

Daniele Celotto was appointed to upload the following news of the website:

Information about this decennial assembly.

EUNETIPS' participation in upcoming congresses (see section 5, above)

The ongoing five surveys.

News should be prepared according to these rules

1 picture/logo

2 sentences and a title

Document/ slides/contents to be added

About us section

Members with logos missing must send logos to Dr Daniele Celotto in the format .eps

Members are asked to send a photo of the representative from each society

Opportunities section

A new section of the website was created with information about opportunities for benchmarking in institutions. Information about visits should be presented according to these rules:

- Institution
- period
- Needed administrative procedures and documents
- Grant and facilities available (if existing)
- Person addresses to be contacted

Media section

Presentations from congresses should be uploaded. Send to Daniele Celotto who will communicate with Thomas Ruttkowski.

Members section

The representatives of each member society must check if the information is correct regularly, for example twice a year.

The representative must review and update the contents on the website of their society:

- Remove contents outdated
- Remove society profile 2016
- Add a short presentation of societies with general information of the society (professionals, number of members).
- Check links, data and logos

Create links to EUNETIPS in the societies websites

EUNETIPS statutes and finances

The assembly agreed that the statutes of EUNETIPS should be updated. A change of statutes must be done in Italy since EUNETIPS is a legal entity under the Italian law. An account will be opened in Italy within the SIMPIOS. Paul Bergevouet who is the treasurer will be responsible for that together with Angelo Pan, Silvio Brusaferrero, Pierre parneix, Walter Popp, Guanfranco Finzi and Pierre Parneix

EUNETIPS surveys

Members are asked to participate in the four EUNETIPS surveys running this year. The dead-line will be extended into the next year.

1. Survey on environmental cleaning
2. Survey on air quality in operating theatres
3. Survey on mandatory and recommended national indicators
4. Survey on management of non-compliance

Malta and Bulgaria will complete the second survey. Vos will ask members of ESGNI to participate in the second survey.

A further draft of a survey for a consensus on IPC for pregraduation course for HCWs with 12 domains referred to core component guidelines for IPC training of the ECDC and the WHO will be completed in 2019.

The members of the assembly were asked to come up with suggestions and comments of the draft during the assembly. The proceedings are to send out the draft and collect more comments at the beginning of next year.

Position paper of the German society

Walter Popp presented a recent position paper of the German Society, GBKH published in the journal of the society. The paper will be translated into English and published in a German medical open access peer reviewed journal. Popp will distribute a draft of the English version for comments from the assembly.

Italian guideline on environmental sanitation

Karl Kob presented a recently published guideline by ANMDO in Italy on environmental sanitation to reduce the risk of health care associated infections. ANMDO would like the assembly to comment on the guideline. Anne Kjernulf from the Danish society showed interest to review the guideline. Kob will distribute the English version of the guideline to members of this assembly.

Gloves Awareness Week 2019

Rose Gallagher presented recently published guidelines developed by the Royal College of Nursing on glove use. Gallagher asked the assembly to find participating hospitals outside the UK to join in the Glove Awareness Week April 29-May 3 2019. Gallagher will send out an e-mail with information.

Next meetings 2019

One of the meetings 2019 will have to take place in Italy for legal reasons connected with changing the statutes.

Preliminary dates for next meeting has previously been set to April 4 -5 2019 with location in Timosoara, Romania.

As soon as the details about statutes and bank account will be available the next meeting details will be agreed.